

BOARD OF TRUSTEES OF THE ST. LOUIS COUNTY LIBRARY DISTRICT

REQUEST FOR PROPOSAL
Coffee Shop Operations

ADDENDUM #1
ISSUE DATE: November 6, 2023

The following Clarifications are issued regarding the St. Louis County Library District's Request for Proposal for Coffee Shop Operations, dated October 30, 2023 (the "RFP").

The new Clark Family Branch is being constructed at 1640 S. Lindbergh Blvd. in Ladue (not Clayton).

The District's new headquarters is the Lynn Beckwith, Jr. Administrative Building at 1412 S. Spoeede Road, St. Louis MO 63131.

The following Questions were received regarding the St. Louis County Library District's Request for Proposal for Coffee Shop Operations, dated October 30, 2023 (the "RFP"). The Library's responses are in **red:**

Question 1:

Beyond utility hookups, will the library be providing any infrastructure for the coffee shop? Specifically: a bar, a sink/handwashing station, countertops/cabinets?

Answer 1:

Yes, the Library will provide countertops and cabinets as well as sinks. The selected proposer will be able to provide input on final design decisions, including sink models and the configuration of cabinetry.

Question 2:

Will there be any chance that an additional space in the building for backup dry storage would be possible?

Answer 2:

Yes, additional storage will be available.

Question 3:

Can you please elaborate on the requirement of "Documentation and sworn affidavit with respect to employees working in connection with the Proposal, affirming enrollment in a Federal Work Authorization Program."?

Answer 3:

The Federal Work Authorization Program (E-Verify) confirms employees are legally authorized to work in the United States.

Pursuant to the terms of the RFP, all terms and conditions of the RFP which are not hereby modified, remain unchanged. Each Responder shall acknowledge receipt of this Addendum #1 by signing below and returning the Addendum #1. This acknowledgement must be received by the Library by the time specified for receipt of RFP responses (2:00 p.m. on November 10, 2023), addressed and delivered to the following:

Steve Hunter, Assistant Director
St. Louis County Library District
1412 S. Spoeede Road
St. Louis, Missouri 63131

[Signature Page to Follow]

End of Addendum #1

I hereby acknowledge receipt of Addendum #1 to the Board of Trustees of the St. Louis County Library District's Request for Proposals for Coffee Shop Operations, dated October 30, 2023.

Company

Signature

Title

Date