The following questions have been asked concerning the Board of Trustees of the St. Louis County Library District’s Request for Qualifications for Architecture & Engineering Services dated January 2, 2024 (the “RFQ”):

Question 1:
   a) Are double-sided pages (or, a book with two-page spreads) accepted?
   b) The RFQ states 8.5”x11” paper ‘printed on one side.’ Any issues with double-sided printing for 8.5”x11” bound booklet format?

Answer 1:
Double-sided pages are acceptable for the response.

Question 2:
Is there a limit to the total number of pages for the response?

Answer 2:
There is no stated limit to the number of pages in a response.

Question 3:
Is there a minimum requirement for WBE/MBE percentages?

Answer 3:
The Library’s W/MBE percentages are goals, not requirements. We ask for 15% MBE and 5% WBE, or best efforts.

Question 4:
Do you want teams to include a consultant for traffic studies / analysis?

Answer 4:
We do not anticipate a requirement for a traffic engineer on these smaller projects.
Question 5:
Include qualifications for all proposed engineering partners?

Answer 5:
Yes please.

Question 6:
Include resumes for engineering partners? Or architectural team only?

Answer 6:
All team members including your consultants.

Question 7:
How will the projects be funded? Will there be any needed fundraising efforts for the projects?

Answer 7:
These projects will be funded from the Library’s regular operating budget. No fundraising efforts are included in this scope.

Question 8:
The RFQ lists numerous projects at numerous locations - is the intent that these are awarded over multiple fiscal years? Or, will they be combined to gain cost efficiencies?

Answer 8:
There may be occasion to group projects but in general these will be worked individually.

Question 9:
[Response Requirements, Sec. 2D] Please provide additional insight/clarification on the licenses to be included. For example, corporate licensure for each discipline represented, or individual licenses for key personnel, etc.

Answer 9:
This references the state business license. The response should include a copy for the principal responder only (no consultants).
Question 10:
[Response Requirements, Sec. 2E] Please clarify the documentation requested. I believe we located the correct form, but would you be able provide a link for reference to make sure?

Answer 10:
This references the Federal Work Authorization Program and usually takes the form of a U.S. I-9.

Pursuant to the terms of the RFQ, all terms and conditions of the RFQ which are not hereby modified, remain unchanged. Each Responder shall acknowledge receipt of this Amendment #1 by signing below and returning the Amendment #1. This acknowledgement must be received by the Library by the time specified for receipt of RFQ responses (1:00 p.m. on January 16, 2024), addressed and delivered to the following:

Steve Hunter, Assistant Director
St. Louis County Library District
1412 S. Spoede Road
St. Louis, Missouri  63131

[Signature Page to Follow]
I hereby acknowledge receipt of Amendment #1 to the Board of Trustees of the St. Louis County Library District’s Request for Qualifications for Architecture & Engineering Services, dated January 2, 2024.

________________________________________
Company

________________________________________
Signature

________________________________________
Title

________________________________________
Date