The following Questions were received regarding the St. Louis County Library District’s Request for Proposal for Landscape Maintenance, dated February 10, 2021 (the “RFP”). The Library’s responses are in red:

Question 1:
Do all branches have exterior and accessible backflow preventers for the irrigation systems? If they are interior are they included in your annual fire suppression (sprinklers) inspection?

Answer 1:
The backflow prevention devices are not consistently placed across the branches – some are inside, some are outside. However, annual backflow inspection is performed under a different contract and is not part of this scope or work.

Question 2:
How many irrigation zones at each location?

Answer 2:
1 zone – Natural Bridge
2 zones – Jamestown Bluffs, Prairie Commons, Rock Road, Weber Road
3 zones – Oak Bend
4 zones – Bridgeton Trails, Cliff Cave, Daniel Boone, Florissant Valley
5 zones – Indian Trails, Mid-County
7 zones – Grand Glaize
8 zones – Lewis & Clark
13 zones – Meramec Valley
18 zones – Thornhill
22 zones – Grant’s View
35 zones – Samuel Sachs (includes the Jai Nagarkatti / Monsanto Reading Garden)
Question 3:
Are there any as-builts for the irrigation systems?

Answer 3:
As-built drawings are unfortunately not available.

Question 4:
With the fragrant sumac and other 1-3 gallons grasses, would those be included in the trimming back as well of the ornamental grasses?

Answer 4:
The intent of the scope is to cut back all ornamental grasses. If the selected contactor has suggestions for additional maintenance they will be considered on a case-by-case basis.

Question 5:
With the pest control, are you referring to insects or mammals that need to be taken care of?

Answer 5:
The intent of the scope is insect control. Other damage will be managed on a case-by-case basis.

Question 6:
Are all bushes going to need to be trimmed, or just the ones near sidewalks?

Answer 6:
The intent of the scope is to maintain all bushes.

Question 7:
Are all trees meant to be pruned to shape, or just a selective few?

Answer 7:
The intent of the scope is to maintain all trees.

Question 8:
Does BMP Maintenance include cleaning litter, weeds, and landscape debris?

Answer 8:
Yes.
Question 9:
Is there to be a separated cost for annual clean-up/cutback of BMP areas or shall it be included in the cost of the spring seasonal clean up?

Answer 9:
Either is OK as long as the cost is explicitly included for those branches which have BMP structures installed.

Question 10:
Is weed control included in the BMP areas?

Answer 10:
Yes.

Question 11:
Any provision for the use of pre-emergent herbicides in mulch beds and tree rings (excludes BMPs)?

Answer 11:
Pre-emergent herbicides are not part of this scope. The responder is free to include their application (and any other alternate services) as a proposed alternate but do not include a value for pre-emergent herbicides in the base bid.

Question 12:
When awarded will payment terms be per occurrence or monthly?

Answer 12:
Payment will be made monthly for work actually performed per location in the given time period.

Question 13:
For the management structure, description of firm’s quality management, the description of the firm’s safety procedures, and pricing schedule, how would you like these items formatted? Would a word document converted into a PDF work for this submission? If not, please let me know what is acceptable.

Answer 13:
PDF is acceptable.
Question 14:
Does any landscaping fabric need to be installed before the mulch is installed?

Answer 14:
The scope does not include landscaping fabric. If the selected contractor believes it to be necessary or advisable it will be discussed on a case-by-case basis.

Question 15:
Several branches have community garden components. Are they included in season cleanup for those branches?

Answer 15:
The scope does not include any work in the community garden areas.

Question 16: The Thornhill Branch had a basin in the rear of the parking lot. Is this a wet detention basin? Or should be a dry basin for water quality.

Answer 16:
The pond to the west of the Thornhill branch is a dry BMP basin.

End of Questions re: IFB

Pursuant to the terms of the RFP, all terms and conditions of the RFP which are not hereby modified, remain unchanged. Each Responder shall acknowledge receipt of this Addendum #1 by signing below and returning the Addendum #1. This acknowledgement must be received by the Library by the time specified for receipt of RFP responses (3:00 p.m. on March 4, 2021), addressed and delivered to the following:

Steve Hunter, Assistant Director
St. Louis County Library District
1640 South Lindbergh
St. Louis, Missouri  63131

[Signature Page to Follow]

End of Addendum #1
I hereby acknowledge receipt of Addendum #1 to the Board of Trustees of the St. Louis County Library District’s Request for Proposals for Landscape Management, dated February 10, 2021.

__________________________________________
Company

__________________________________________
Signature

__________________________________________
Title

__________________________________________
Date